



E C H E L O N

Echelon Homeowners Association, Inc.
Architectural Modification Request Form

OWNERS NAME: _____ HOME PHONE _____
ADDRESS: _____ WORK PHONE: _____
CITY: _____ ZIP: _____ CELL PHONE: _____
E-MAIL ADDRESS: _____
ALTERNATE MAILING ADDRESS: _____

Please provide the Architectural Review Committee with all information necessary to evaluate the request thoroughly and quickly. Requests must include, without limitation, the following information: site plan (including all dimensions), color chips (if applicable), detailed description of request, list of materials, pictures (if applicable), and elevations (if a structure). Please review the Echelon New Construction & Architectural Modification Fee Schedule to determine if a fee is required for this request. If a fee is required, please enter the amount \$ _____ and enclose a check made payable to Echelon Homeowner’s Association, Inc. with this request form.

Description of modification requested (Attach additional sheets if necessary):

Are you requesting any variances to the Covenants, Conditions, & Restrictions or the Architectural Design & Construction Guidelines? _____ If yes, please attach a detailed description to this request.

Homeowner’s Acknowledgement: I understand and agree that no work on this request shall commence until written approval from the Architectural Review Committee has been received by me. I represent and warrant that the requested changes strictly comply with and will be made in accordance with Echelon’s Covenants, Conditions, & Restrictions and the Architectural Design & Construction Guidelines. I also understand that I am responsible for complying with all county regulations.

Neither the Echelon Homeowner’s Association, Inc. (“HOA”), the HOA Board of Directors, the Architectural Review Committee, nor their respective members, successors, assigns, agents, or representatives shall be liable for damages or otherwise to anyone requesting approval or an architectural alteration by reason of mistake in judgment, negligence or nonfeasance, arising out of any action with respect to any submission. This Architectural Review is directed toward review and approval of site planning, appearance and aesthetics. None of the foregoing assumes any responsibility regarding design, methods of construction, or technical suitability of materials. I hereby release and covenant not to sue all of the foregoing from/for any claims or damages regarding this request or the approval or the denial thereof.

Homeowner’s Signature: _____ Date: _____

PLEASE ALLOW A MINIMUM OF 30 DAYS FOR REVIEW AND APPROVAL

Return by Mail:
Echelon Homeowner’s Association, Inc.
100 Traditions Drive
Alpharetta, GA 30004

Return by E-Mail:
secretary@echelonhoa.org